

REGISTRATION FORM



Tel: (011) 042 6247 -Mob: (083) 503 5559 , (076) 324 9435

EXCELL SOLUTIONS SOUTH AFRICA

Registered Service Provider : Reg No: K2011/104208/07

Empowering You to Brighten Your Future

149A & 151 Commissioner Street, Klamson Towers Building
Floor No: 6, Admin Suite #607, Opp FNB Bank - Carlton Centre

Surname/Family name First name/s

Preferred name Marital status single married divorced widow/er

Title Mr Miss Ms Mrs Other Date of birth Day Month Year

Gender Male Female Other institution reg no (if any)

South African applicants

South African citizen? Yes No South African ID no

Home Language

Contact details

Home : Tel Fax e-mail

Cell:

Work: Tel Fax e-mail

Residential Address

Postal Address

Foreign applicants

Foreign applicants please complete: required by administration.

Passport no Nationality

Date of issue of Passport Day Month Year expiry Date: Day Month Year

Culture: South African citizens and permanent residents please complete: required by Government for ~~studies~~ purposes

African Asian Coloured Indian White

Course details

For which course are you enrolling? Level of Course: Course starts on:

How did you hear about Excell Solutions South Africa?

Newspaper Friend Internet Radio Yellow Pages Other – please specify

Details of person/company responsible for payment

Name

Contact number: Tel Fax e-mail Cell

Contact person Position

Physical Address

Postal Address

Payment

Method of payment direct deposit credit card cheque electronic transfer

If credit card please supply details

Cardholder name Card no

3 digit no. on back of card expiry date /

Budget Type of Card Mastercard Visa American express Maestro Other Amount

Signatory for credit details
 Name Signature

If cheque, please supply details

Bank Name Drawer's Name Cheque no. Amount

If direct deposit/electronic transfer is made, please ensure that the reference is quoted. (student name). Proof of payment must be produced or faxed to 086 762 8990 or call our office for more help.

Bank Name : **First National Bank**
 Account Name : **K2011104208 (PTY) LTD**
 Branch Name : **Main Street Jhb : Code : 250 655**
 Account No : **627 151 08397**
 IN'T Swiftcode : **FIRNZAJJ**
 Reference : **EXLLSA + Your name**

Account Type:
GOLD BUSINESS
Business Cheque Account


I hereby certify that the information provided above is accurate and complete in all respects.

I confirm that I the student and/or sponsor have read and understood the terms and conditions of this contract, and agree to be bound by them.

The student(s) and/or sponsor is (are) responsible for the full payment of all fees and charges as and when they are due for payment at ES(SA).

.....
 Signature of Applicant

.....
 Signature of the parent(s), guardian(s), next-of-kin, sponsor(s)

.....
 Date contract signed

.....
 Date contract signed

ENROLMENT POLICIES AND PROCEDURES:

1. COMPANIES / STUDENTS:

- Enrolment forms must be completed and returned before course can begin.
- Full Payment must be confirmed before course can commence or per agreed terms.
- **STRICTLY NO REFUNDS.**

2. CLASSES:

- Students are expected to attend a minimum of 70% of the classes otherwise they will be asked to repeat the course at their own cost.
- If the company is paying for the course, the HR Dept. or Manager in charge of the student will be notified accordingly.
- Unnecessary and unreasonable attendance of classes (especially arranged ones for more than 3 times can led to cancellation of the entire agreed training sessions and you will be requested to register and enrol afresh and you will incur fresh payments to be paid by you.

3. NEEDS FOR TRAINING:

- Writing Pad
- Other Related Needs in the line with your training.

- Training will be conducted at own risk.
- I want you to send my contact details to the Labour Brokers to enable me get a job.

Yes:

No:

I _____ (Print full names and surname)

Have read and understood the above terms and conditions and I will adhere by them.

Date:..... Signature:.....

I hereby agree to abide under the rules and regulations of this company and signed my signature after I have been explained to all the details and how to pursue my training sessions and paid my training fees without being forced or persuaded by the administration.