



EXCELL SOLUTIONS SA™

English Tutorials/sessions:

Weekend Classes: Basic, Intermediate & Business Communications sessions: ONSITE/OUR CENTRES

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
4 Lessons	1 Day	2 Hours	8 Hours	R400 PP	R300 PP	R2100 PP	\$163.09 PP
6 Lessons	1 Day	2 Hours	12 Hours	R400 PP	R300 PP	R2950 PP	\$229.10 PP

Week-days Classes: Basic, Intermediate & Business Communications sessions: ONSITE/OUR CENTRES

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
12 Lessons	3 Days	2 Hours	24 Hours	R400 PP	R300 PP	R3900 PP	\$302.88 PP
16 Lessons	4 Days	2 Hours	32 Hours	R400 PP	R300 PP	R4440 PP	\$344.82 PP
20 Lessons	5 Days	2 Hours	40 Hours	R400 PP	R300 PP	R4950 PP	\$384.43 PP

Week-days Classes: Basic, Intermediate & Business Communications sessions: OFFSITE/CLIENT HOME/OFFICE

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
12 Lessons	3 Days	2 Hours	24 Hours	R400 PP	R300 PP	R6200 PP	\$473.75 PP
16 Lessons	4 Days	2 Hours	32 Hours	R400 PP	R300 PP	R6800 PP	\$519.60 PP
20 Lessons	5 Days	2 Hours	40 Hours	R400 PP	R300 PP	R7500 PP	\$573.09 PP

Public Speaking & Motivation Engagement Sessions:

Weekend sessions: ONSITE/OUR CENTRES

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
4 Lessons	1 Day	2 Hours	8 Hours	R500 PP	R300 PP	R3550 PP	\$260.17 PP
6 Lessons	1 Day	2 Hours	12 Hours	R500 PP	R300 PP	R4950 PP	\$384.43 PP

Week-days sessions: ONSITE/OUR CENTRES

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
12 Lessons	3 Days	2 Hours	24 Hours	R500 PP	R300 PP	R4950 PP	\$384.43 PP
16 Lessons	4 Days	2 Hours	32 Hours	R500 PP	R300 PP	R5500 PP	\$427.14 PP
20 Lessons	5 Days	2 Hours	40 Hours	R500 PP	R300 PP	R6150 PP	\$477.63 PP

Week-days sessions: OFFSITE/CLIENT HOME/OFFICE

Quantity	Days per week	Time Per Session	Total hours	Assessment Fees	Admin fees	Local	International
12 Lessons	3 Days	2 Hours	24 Hours	R500 PP	R300 PP	R7400 PP	\$565.45 PP
16 Lessons	4 Days	2 Hours	32 Hours	R500 PP	R300 PP	R7850 PP	\$599.83 PP
20 Lessons	5 Days	2 Hours	40 Hours	R500 PP	R300 PP	R8950 PP	\$683.88 PP

Corporate Business Skills Programmes:

Week-days and weekend: ONSITE/OUR CENTRES

Course Name	Durations	Time Per Session	Deposit %	Local	International
Office Administration	2 Months	2 Hours Per day	50%	R7999 Per Person	\$621.22 Per Person
Business Management	2 Months	2 Hours Per day	50%	R4950 Per Person	\$384.43 Per Person
Reception skills	1 Month	2 Hours Per day	50%	R6500 Per Person	\$504.81 Per Person
Secretarial skills	2 Months	2 Hours Per day	50%	R5999 Per Person	\$465.90 Per Person
Call centre	1 Month	2 Hours Per day	50%	R4500 Per Person	\$349.48 Per Person
Computerised Cashier	1 Month	2 Hours Per day	50%	R3800 Per Person	\$295.12 Per Person
Office Messenger	2 Months	2 Hours Per day	50%	R7999 Per Person	\$621.22 Per Person
Telesales	3 Weeks	2 Hours Per day	50%	R3800 Per Person	\$295.12 Per Person
Personal Assistance	1 Month	2 Hours Per day	50%	R7999 Per Person	\$621.22 Per Person
Computer Skills	1 Month	2 Hours Per day	50%	R3800 Per Person	\$295.12 Per Person
Data Capturer	1 Month	2 Hours Per day	50%	R4999 Per Person	\$388.24 Per Person



EXCELL SOLUTIONS SA™

Speed & Touch Typing	2 Weeks	2 Hours Per day	50%	R3800 Per Person	\$295.12 Per Person
Travel & Tourism	3 Months	2 Hours Per day	50%	R8999 Per Person	\$698.89 Per Person
Project management	1 Month	2 Hours Per day	50%	R6500 Per Person	\$504.81 Per Person
Pastel accounting	1 Month	2 Hours Per day	50%	R4500 Per Person	\$349.48 Per Person

Information Technology Skills Programmes:

Week-days and weekend: **ONSITE/OUR CENTRES**

Course Name	Durations	Time Per Session	Deposit %	Local	International
MCITP	6 Months	2 Hours Per day	50%	R9990 Per Person	\$775.85 Per Person
MSCE	6 Months	2 Hours Per day	50%	R9990 Per Person	\$775.85 Per Person
A+	6 Months	2 Hours Per day	50%	R6990 Per Person	\$542.86 Per Person
END USER COM	3 Months	2 Hours Per day	50%	R4999 Per Person	\$388.24 Per Person
PROGRAMMING (C++, JAVA, VB)	3 Months	2 Hours Per day	50%	R4500 Per Person	\$349.48 Per Person
.NET FRAMEWORK	3 Months	2 Hours Per day	50%	R3500 Per Person	\$271.82 Per Person
WEB DESIGN	3 Months	2 Hours Per day	50%	R7999 Per Person	\$621.22 Per Person
GRAPHIC DESIGN	3 Months	2 Hours Per day	50%	R7999 Per Person	\$621.22 Per Person

Corporate Workshops Programmes:

Week-days and weekend: **ONSITE/OUR CENTRES/OUR WORKSHOP ORGANISED VENUES**

Workshop Name	Durations	Time Per Session	Registration Fee	Local	International
Leadership & Influence (CLI)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Supervisor & Managers (SUPR&MGR)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Executive Secretary (EA)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Executive Assistant (PA)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Presentation & Communication (PT&COMM)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Human Resource Management (HRM)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person
Sales & Marketing (S&M)	5 days	8 Hours Per day	R1000 - \$76	R8999 Per Person	\$1827 Per Person

For Short notice refresher, tailor made courses conducted both locally and internationally including accommodation facilities for individual and groups (Kindly contact us) **TC's Apply**.

TERM DATES AND FEES: Registration, reservation, assessment, deposit fees plus other are payable at the point of booking registration (If applicable on certain course structures). After registration for the dates assigned for the course prior to the course start a specific course fees will be requested. The information above is correct at the time of publishing; however the Institution reserves the right to alter course dates and fees at its discretion.

OUR BUSINESS BANKING PAYMENT DETAILS:

For Online transfers, Direct and ATM deposits locally and internationally.

• Bank Name	:	First National Bank (FNB/FRB)
• Account Name	:	K2011104208 PTY LTD Excell Solutions SA™
• Branch Name	:	Main Street - JHB
• Branch Code	:	250-655
• Account No	:	627 151 08397
• In't Swift Code	:	FIRNZAJJ
• Account Type	:	Gold Business Cheque
• Reference	:	EXLLSA+YOURNAME

Excell Solutions South Africa Information Centre | **Southern Africa Region**

151 Commissioner Street | Klamsan Towers Building | Johannesburg |2001

Tel: 011 042 6247 | Fax: 086 762 8990 | Mobile: 076 324 9435

IN'T: +2711 042 6247 | Fax: +2786 762 8990 | **whatapp:** +2776 324 9435

Email: info@excellsolutions.co.za | Website: www.excellsolutions.co.za

www.facebook.com/excellsolutionssa | www.twitter.com/SolutionsExcell

www.linkedin.com/in/excellholdings | Empowering You To Brighten Your Future!

Proudly South African - Local and International Businesses Connection Specialists - World Wide

Empowering you to brighten your future

Registered Service Provider Reg No: K2011/104208/07



EXCELL SOLUTIONS SA™

TRAINING CANCELLATION POLICY CLASSROOM TRAINING

The following policy applies to all Classroom Training courses.

CUSTOMER CANCELLATIONS (MUST BE SUBMITTED TO EXCELL SOLUTIONS SA™ IN WRITING)

Cancellations received up to 10 business days prior to class will not be charged the training fee.

Cancellations 3-10 business days prior to class will be invoiced the full training fee. As a courtesy, we will allow you to apply 50% of your payment toward a future EXCELL SOLUTIONS SA™ Training course within one year of the cancellation date.

Cancellations 1-3 business days prior to class, and no-shows, are subject to payment for the full amount without future training credit.

Registrant substitutions may be made at any time.

Please note that if you do not cancel or do not attend, you are responsible for payment.

CANCELLATION OF COURSE BY EXCELL SOLUTIONS SA™

EXCELL SOLUTIONS SA™ reserves the right to cancel or change a class at any time, including but not limited to, lack of participation, classroom, and equipment or trainer availability.

Notification will be provided within 21 days of the class, whenever possible.

Registrants will not be charged for the course.

EXCELL SOLUTIONS SA™ is not liable for any direct, or indirect, consequential or special damages that may be incurred due to a cancellation of a scheduled class, including, but not limited to, cancellation penalties for transportation or accommodations. The customer or student's sole remedy shall be the refund of prepaid course fees.

GENERAL DISCLAIMER

EXCELL SOLUTIONS SA™ shall not be liable for damages of any kind resulting from errors or omissions in the training materials nor shall Excell Solutions SA™ be liable for any damages resulting from the use of the training materials or other information conveyed at an Excell Solutions SA™ course.

WEB-BASED TRAINING

The following policy applies to all Live Web-Based Training courses

CUSTOMER CANCELLATIONS

Cancellations received more than 5 business days prior to class will not be charged the training fee.

Cancellations received less than 5 business days prior to class, and no-shows, will be invoiced the full training fee.

Registrant substitutions may be made at any time.

Please note that if you do not cancel or do not attend, you are responsible for payment.

CANCELLATION OF COURSE BY EXCELL SOLUTIONS SA™

EXCELL SOLUTIONS SA™ reserves the right to cancel or change a class at any time, including but not limited to, lack of participation, classroom, equipment or trainer availability.

Notification will be provided within 5 days of the class, whenever possible.

EXCELL SOLUTIONS SA™ is not liable for any direct, or indirect, consequential or special damages that may be incurred due to a cancellation of a scheduled class, including, but not limited to, lost opportunities, revenues, or other scheduled activities. The customer or student's sole remedy shall be the refund of prepaid course fees.

GENERAL DISCLAIMER

EXCELL SOLUTIONS SA™ shall not be liable for damages of any kind resulting from errors or omissions in the training materials nor shall EXCELL SOLUTIONS SA™ be liable for any damages resulting from the use of the training materials or other information conveyed at an EXCELL SOLUTIONS SA™ course.

Excell Solutions South Africa Information Centre | [Southern Africa Region](#)
151 Commissioner Street | Klamson Towers Building | Johannesburg | 2001
Tel: 011 042 6247 | Fax: 086 762 8990 | Mobile: 076 324 9435
IN'T: +2711 042 6247 | Fax: +2786 762 8990 | [whatapp](#): +2776 324 9435
Email: info@excellsolutions.co.za | Website: www.excellolutions.co.za
www.facebook.com/excellsolutionssa | www.twitter.com/SolutionsExcell
www.linkedin.com/in/excellholdings | Empowering You To Brighten Your Future!